

RULES AND REGULATIONS

GOVERNING THE OPERATION OF THE TOWN OF AMBERG CEMETERY

*It is the desire of the Town of Amberg
Board to maintain the Cemetery in
Amberg as a quiet, beautiful resting
place for the deceased.*

The Amberg Town Board shall, from time to time make such rules and regulations for the governing of the cemetery grounds as it may deem proper and expedient. All lot owners are subject to such rules, conditions, limitations and regulations as the Town of Amberg makes for the governing and improvement of the cemetery grounds. These rules may be amended at any meeting of the Amberg Town Board by a majority vote and are subject to change without notice.

Definitions: See WI Stats. 157.061

Statutory Authorization:
WI. Stats. 62.3(2)(3); 60.22 (3),
and Town of Amberg Ordinance

General Rules and Regulations

1. The cemetery is open to visitors from sunrise to sunset daily.
2. All persons, whether employees or visitors, are expected to act with decorum and respect.
3. Picking flowers, breaking or injuring trees, shrubs, or any planting, marring or defacing any stone work, object or structure will subject the offender to the penalties of the laws of the State of Wisconsin and Town of Amberg Ordinances.
4. No dogs or other domestic animals are permitted in the cemetery except for Seeing Eye or service animals.

Lots and Title Thereto

1. The cemetery is subdivided so that single or multiple graves may be purchased.
2. Lots and graves are sold on a first come, first serve basis.
3. Lot owners are encouraged to designate the individual grave spaces at the time of purchase.
4. A single grave shall be paid for in full at the time of purchase.
5. No burial will be allowed on any lot until the purchase price of the lot is paid in full.
6. When a lot or grave is paid for, a deed will be issued giving the location and grave site identification. The purchase price includes perpetual care.

Sale of Graves or Lots

1. The Town of Amberg shall fix the price of graves and lots and such price shall include perpetual care.
2. The Town of Amberg Chairman or an authorized designee shall have full authority over the sale of lots or graves. All sales will be reported to the Amberg Town Board within 30 days of said sale.
- 3 All graves or lots sold in the cemetery shall be conveyed by deed. The purchaser acquires the title to the grave or lot subject to current conditions or those which may hereafter be established for the government or maintenance of the Town of Amberg Cemetery.
4. Ownership of the cemetery lot or grave shall descend to the owner's heirs, but any one or more such heir may convey to any other heir his or her interest in the cemetery grave or lot. Any transfer of ownership of a grave or lot, if there has been a burial therein is subject to WI Statute 157.10.
5. In all cases where a grave or lot, or any part thereof, is transferred from one owner to another, a properly executed deed must be presented to the Town of Amberg for record before an interment can be made by the owner.
6. Deed transfer is typically facilitated by a quitclaim deed. The deed is given by the owner of record to a subsequent purchaser. A quitclaim deed does not guarantee clear title to the property. The deed transfers the grantors interest in the property, whatever that may be. It is up to the buyer to determine whether anyone else may have an interest in the property. Buyers are encouraged to get the original deed from the grantor when purchasing the deed.

7. The owner of a grave or lot may only sell or surrender the site back to the Town of Amberg conditional upon there being no interment and providing proof of purchase. The Town of Amberg may agree to purchase the grave or lot for an amount not to exceed the original purchase price less the amount paid for Perpetual Care.

BURIALS

1. Burial is for human remains only.
2. Persons desiring to obtain interment rights in the Town of Amberg Cemetery shall select the location of the grave site and no change thereafter will be made except at the cost of the family. The Town of Amberg will issue a deed. Upon issue, that location is final. Any changes will require purchase of another site.
3. No burial space may be opened except by permission of the Town of Amberg. All caskets must be enclosed in an outer burial container (i.e. standard vault or grave liner) constructed of concrete and/or steel only. Cremains must be placed in a non-biodegradable container and do not require a vault. The funeral director shall be responsible for the charge of opening and closing the burial space.

INTERMENTS & DISINTERMENTS

1. The cost of interment, disinterment, or re-interment will be at the requester's expense.
2. No more than 2 cremains or 1 casket is allowed per burial space with the exception of 2 infants up to 6 months of age or 1 parent and 1 infant child who are buried at the same time.

3. A minimum of **24 business hours notice** is required to prepare for a burial during the spring, summer, and fall seasons. **However**, if a funeral is ordered within the required 24 business hours and preparation for the funeral must take place after normal work hours, on the weekend or during an observed holiday, additional charges will apply.
4. Winter burials (November 15-April 15) require at least **48 business hours notification and have a surcharge**. The surcharge is due to additional work necessary during the winter season to prepare the grave site for burial. All graves will be prepared by the Town of Amberg employees. If the funeral preparation must take place after normal work hours, on the weekend or during an observed holiday, additional charges will apply.
5. No person, except someone acting under direction of the Town of Amberg shall dig any grave in the cemetery.
6. Burials will only go to the depth of one interment (five feet deep for an adult and four feet deep for a child).
7. Owners of lots may allow the interment of others than their immediate family, provided permission is given in writing and the same is filed with the Town of Amberg Board.
8. Disinterment and removal of a body shall not be made without the permission of the Town of Amberg, the lot owner, and/or the next of kin of the deceased. No disinterment shall be made without a written permit issued by the County Coroner's office or proper authority.

MEMORIALS

1. The placement of the memorial is subject to the control and supervision of the Town of Amberg.

2. Marker bases are made of concrete and are a minimum of 3-4 inches thick and a minimum of 2" wider than the marker on all sides. The said concrete slab shall be installed at ground level.
3. Only one marker is allowed at each grave with the exception of government issued military markers.
4. Contractors will be held responsible for any damage done to the cemetery property including roads, turf and plantings. Contractors must restore the lots and graves to the same condition as before the work was begun.
5. Unless expressly allowed, no memorial setter or cement contractor will be permitted to leave litter or building materials in the cemetery.
6. Out of respect all contractors are required to cease working until a funeral service is completed.

GRAVESITE DECORATIONS

1. All shepherds hooks must be placed as close as possible to the left or right side of the marker. The basket must hang over the marker.
2. No standing easels, except for holiday wreaths, are allowed.
3. No decorations can infringe upon the adjacent grave spaces.
4. Urns and vases must be placed next to either side of the cemetery marker and within the protected marker row.
5. Artificial flowers should be in good taste and of a construction

which will not deteriorate in the elements.

6. Funeral flowers left at the grave will be removed by the maintenance crew after they deteriorate.
7. The Town of Amberg is not responsible for the damage or theft of anything placed on the grave site.
8. The Town of Amberg is not responsible for any plants or decorations removed or damaged by the maintenance crew.

CARE OF LOTS AND IMPROVEMENTS

1. General care provided by the Town of Amberg includes keeping the grass cut, pruning the trees, shrubs, and plantings, maintenance of roads, entrances and fencing when and where it is deemed necessary.
2. Lot or grave owners may not cut, remove, or disturb the sod or turf without permission of the Town of Amberg.
3. Rose bushes, irises, lilies of the valley and perennials that require exceptional care are discouraged.
4. No trees, shrubs, flowers, or evergreens may be planted, pruned or removed without permission of the Town of Amberg.
5. If any tree, plant, shrub, evergreen, or real or artificial flower arrangement or decoration interferes with the appearance or proper care of a lot or grave, or appears dangerous to any cemetery structure, it may be removed without notice.
6. No enclosure of any nature such as curbing, fencing, coping, hedge, or ditch will be allowed around any lot or grave.

7. Perpetual care does not include repair or replacement of markers, monuments, or foundations; and does not include shrubbery pruning on individual lots or graves.
8. For the purpose of a general cemetery cleanup, flowers should be removed by May 10 of each year. Flowers left will be removed.

TERMS

Cemetery Deed: The official document produced by the Town of Amberg for the conveyance of ownership of interment rights to a designated lot or grave space located within the cemetery.

Cemetery Management: The Town of Amberg Board or its designated representative.

Cremains: Incinerated human remains.

Grave: One grave area measures 4' wide by 8' long which includes the area for a memorial stone.

Lot: A group of eight (8) adjacent graves as shown on the cemetery map.

Memorial: Headstone, memorial marker or structure placed upon a grave space for the purpose of identification or memory of the interred.

Outer Burial Container: The container or vault that surrounds a casket in order to prevent the ground from collapsing.

Perpetual Care: Obligation of the Town of Amberg to maintain and care for the Amberg Cemetery